

# The JSWT Contract

(Take it to a team meeting and sign it when you join the team.)

**1. Attend/report** I agree to use the Job Search Progress Chart and the Weekly Report tent card. I will provide reports at every weekly team meeting without exception, whether I attend the meeting or not.

I will attend every meeting unless I have a personal emergency, an illness, an important family event or a job interview. If I have to miss a meeting for one of those reasons, I will give my report to another member who will read it to the team.

**2. Two to four hours** I agree to diligently seek opportunities to volunteer two to four hours of my time each week to assist one or more team members between meetings. I understand that I am not required to do anything that anyone asks of me, but I will do my best to find situations where I can honestly and comfortably assist someone. I will not exceed four hours per week, since my primary responsibility is my own job search.

**3. Respect** I agree to respect my fellow team members. The most important examples of this are: Take only my fair share of meeting time. Never attack or belittle anyone about anything. Arrive early for meetings, not merely on time. Resign in person at a regular meeting if leaving the team without a new job.

**4. Donuts and debriefing** When I land a new job, I agree to debrief the team by using the Final Report to the Team in its entirety -- in person, in writing or both. I also agree to provide donuts, or some other snack food, at the team meeting immediately following my acceptance of a new job. If I am unable to attend the meeting, I will make arrangements with another team member to have that person deliver the Final Report and food on my behalf.

**5. Three books** I agree to read at least three job hunting books in the first 90 days of my team membership, one or more a month. I understand that reading *The Unwritten Rules of the Highly Effective Job Search* is strongly recommended.

**6. Follow the Guidelines** I agree to follow the guidelines in the JSWT book, *Team Up! Find a Better Job Faster with a Job Search Work Team*.

I understand that keeping these six agreements is an essential part of making the Job Search Work Team effective for all members. If I ever neglect one of them, I would like someone to remind me about that, politely and privately. I understand that if I fail to keep these agreements, I may be asked to leave the team.

Your name (please print): \_\_\_\_\_ Date \_\_\_\_\_

Your Signature \_\_\_\_\_